This is an beta website by <u>Inclusive Bytes CIC</u>, The aim is to create one location for digital resources in Oldham.



- <u>Home</u>
- <u>Tutorials</u>
- Events
- Resources
- Hubs

How do I import and use Divi Builder Sections?

- 1. Navigate to https://yourwebdomain.co.uk/wp-admin
- 2. Click "Divi"



3. Click "Divi Library"



4. Click "Import & Export"

Manage Categories Manage Ta	igs Import & Export		
Layouts Add New			
All (0)			
All Types 🗸 🛛 All Scopes 🗸	All Categories 🗸 🛛 All	Packs V Filter	
☐ Title ‡	Categories	Tags	Туре
Nothing found			
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		5.79	

5. Click "Import"

Layouts Add New		
All (0)		
	Import & Export Lavouts X	
	Export Import Exporting your Divi Builder Layouts will create a JSON file that can be imported into a different website.	
	Export File Name Divi Builder Layouts	
	Only export selected items	

6. Click "CHOOSE FILE"

Export Import	
Select a previously-exported Divi Builder Layouts file to begin importing items. Large collections of image-	
heavy exports may take several minutes to upload.	
NO FILE SELECTED CHOOSE FILE	
Import Presets	
Import Divi Builder Layouts	
Import Divi Builder Layouts	

7. Click "Import Divi Builder Layouts"

to begin importing items. Large collections of image- heavy exports may take several minutes to upload.
Select File To Import
-18-JSON CHOOSE FILE
Import Presets
Import Divi Builder Layouts

8. Click "Edit"

🚳 Dasi	hboard Ma	nage Categories Manag	e Tags Import	& Export			
🖈 Post	ts La	youts Add New					
93 Med	dia All ((1) Published (1)					
📕 Pag	es Bu	Ik actions 🗸 Apply	All Types 🗸	All Scopes 🗸	All Categories 🗸	All Packs 🗸	Filter
P Com	nments) Title 🗘	Categori	ies	Tags		Type
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🎤 Tool	ls						
🖪 Sett	tings						
D Divi							
Theme C	Options						

9. Click the "Add title" field.

0	省 Your Web Domain	🛡 0 🕂 New
6 3	Dashboard	Edit Layout Add New
*	Posts	-18-
93	Media	
	Pages	
	Comments	
*	Projects	D The Divi Builder
×	Appearance	
¥.	Plugins	
4	Users	
s	Tools	
5	Settings	
D	Divi	

- 10. Type "Name Me"
- 11. Click this button.

	Hi, andyp 📕
	Screen Options 🔻
	Publish ^ V A
	Move to Bin Update
	Categories A V A
© :	All Categories Most Used
Section ^	+ Add New Category
Row	Tags A V A
# \$ 9 0 # \$ 9 0 #	Add

12. Click "Pages"

1	省 Your Web Domain	9 0 + New		
Ø	Dashboard	Edit Layout Add New		
*	Posts	Post updated.		
91	Media			
	Pages	All Pages		
	Comments	Add New Page		
*	Projects	Build On The Front End		
R	Appearance			
¥.	Plugins	D The Divi Builder		
4	Users			
s	Tools	🗘 🕁 : Sectio	on	
5	Settings			
D	Divi	+⇔⊒⊡⊎≣∶ Row	v	

13. Click "View"

Pages	Title 🕈
All Pages Add New Page	Blog — Posts Page
Comments Projects	Christmas — Divi
Appearance	Front Page — Front Page
🖌 Plugins	Home — Divi Edit Quick Edit Bin View
F Tools	Magpies Nest — Divi
Divi	This is my New Page — Divi
Collapse menu	□ Title 🜩
	Bulk actions V Apply

14. Click "Enable Visual Builder"

15. Click here.

+ New 🖉 Edit Page Exit Visual Builder

16. Click "Add From Library"

Insert Sectio	n	×
New Section	Add From Librar	ry
Regular	Specialty	Fullwidth

17. Click here.



18. Click here.

View Live Demo	Use This Section		

19. Click here

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20. Click "Exit Visual Builder"



Made with the help and support of <u>Inclusive Bytes CIC</u>

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