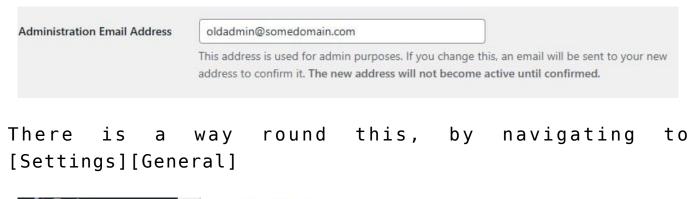
This is an beta website by <u>Inclusive Bytes CIC</u>, The aim is to create one location for digital resources in Oldham.

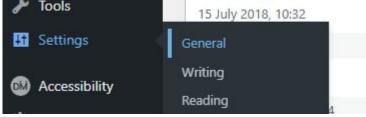


- <u>Home</u>
- Tutorials
- Events
- Resources
- Hubs

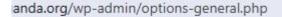
## Change admin email address on WordPress

By default to change the WordPress admin email address you need access to the old admin email address, this can be a problem if you did not build the site.





Then changing the address in the address bar from /optionsgeneral.php



## To /options.php then pressing [Enter]

inda.org/wp-admin/options.php

## This new screen will give you access to all the WordPress settings

Warning: This page allows direct access to your site settings. You can break things here. Please be cautious!		
et_builder_da_feature_cache	SERIALIZED DATA	
et_old_page_on_front	0	
et_old_show_on_front	posts	
site_transient_available_translations	SERIALIZED DATA	
site_transient_browser_33d0f257a817d1ca4c4381b87f8ad83f	SERIALIZED DATA	
site_transient_community-events- v7b912b641141fd45487e25e4e2b3220	SERIALIZED DATA	
	COLLIZED DATA	

## Scroll down to admin\_email and enter your new admin email address

newadmin@somedomain.com

Then scroll down to new\_admin\_email and enter your new admin email address again

new_admin_email	newadmin@somedomain.com

Scroll to the bottom and press [Save Changes]

en_GB	
	en_GB

Made with the help and support of <u>Inclusive Bytes CIC</u>

Training | Reporting